



Matthew Manning, President
Ashley Wilkins, Secretary

BOARD OF DIRECTORS:

Zechariah Manning, Director
Julie Davis, Director

Jerry Phillips, General Manger

AGENDA

WESTERN HILLS WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 13, 2021 at 4:00 p.m.

[Note: as aenized below, the WHWD will hold a closed session meeting commencing at 4:00 p.m., with the regular meeting reconvening at 5:00 p.m.]

Meeting Locations: **NONE**

NOTICE: MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING AND ADDRESS THE BOARD VIA TELEPHONE ONLY. THIS MEETING WILL NOT INCLUDE IN PERSON PUBLIC ATTENDANCE.

This meeting will be held in accordance with the Governor’s Stay at Home Executive Order N-33-20 and will not include in person public attendance. Members of the public may participate in the meeting and provide comments to the Board via telephone as described below.

Topic: WHWD Special Board Meeting January 13, 2021
Time: Jan 13, 2021 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/97986262310?pwd=ZU9DbDZManM1M2RaTDNyR0JDVzM5dz09>

Meeting ID: 979 8626 2310
Passcode: 006543

One tap mobile
+16699009128,,97986262310#,,,,*006543# US (San Jose)
Dial by your location
+1 669 900 9128 US (San Jose)
Find your local number: <https://zoom.us/u/ads79AQzBh>

Note: if you wish to address the WHWD Board during public comments or on any matter on the agenda please identify yourself. Specific questions may be emailed to Ashley Wilkins at awilkins@whwdist.com, prior to the meeting.

ALTERNATE FORMATS OF THIS AGENDA WILL BE MADE AVAILABLE TO QUALIFIED INDIVIDUALS WITH DISABILITIES UPON ADVANCE REQUEST. APPROPRIATE INTERPRETIVE SERVICES FOR THIS MEETING WILL BE PROVIDED IF FEASIBLE TO QUALIFIED INDIVIDUALS WITH DISABILITIES UPON ADVANCE REQUEST. If you are a qualified individual with disabilities and need assistance, please contact the District Secretary at (209) 895-9493, 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Any and all of the following agenda items are subject to action being taken by the Board of Directors by motion, resolution, or ordinance. Members of the public may address the Board of Directors concerning any agenda item during the Board's consideration of that item.

- 1. Call meeting to order (4:00 p.m.)**
- 2. Roll Call**
- 3. Public Comments on Closed Session Items/Motion to Adjourn to Closed Session.**

**a. Conference with Legal Counsel – Anticipated Litigation
California Government Code Section 54956.9(d)(4)
Anticipated litigation: one potential case**

5:00 p.m. – Reconvene Open Session

- 4. Reportable Actions Taken During Closed Session**
- 5. Motion approving Consent Calendar**

All matters listed hereunder shall be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item.

- a. Approval of December 2020 Check and Warrants.
- b. Approval of minutes for regular meeting December 17, 2020 and special meeting December 28, 2020

6. Written Communications

7. Action Items

- a. Review and interview valid applicants to appoint director to Board vacancies; consider motion to appoint valid applicants to Board vacancies.

Note: the format for interview and possible appointment shall be as follows:

1. The Board shall introduce a candidate and allow them to introduce themselves and provide any opening statement, if any.
2. The Board shall ask questions of the candidate and the candidate shall be allowed the opportunity to respond.
3. After the conclusion of the interview process, a member of the public may provide comments to the Board on the matter. The comment period must be limited to two minutes. Public comments shall be respectful and not be derogatory or disruptive.
4. At the conclusion of public comments, if any, the Board shall move to appoint a candidate for each vacancy.

- b. Consideration and approval of Resolution No. 2021-01, a Resolution to Appoint new WHWD Treasurer/Assessor/Tax Collector.

- c. Consideration and approval of Resolution No. 2021-02, Resolution of the WHWD re Approval of Expenditure of Approximately \$132,969.50 of Diablo Grande Community Facilities District No. 1 Mello Roos bond Refinance Proceeds for the Payment of Immediate WHWD Expenses.

8. Reports by District Staff

9. Reports of Board Members

Members of the Board may give verbal reports on activities or request that future matters be placed upon a Board agenda

10. Public Comment on Items Not on the Agenda

Interested persons in the audience or by teleconference are welcome to introduce any topic within the District's jurisdiction. Matters presented under this agenda item may be discussed, but no action can be taken by the Board at this meeting except as follows:

- a. *Briefly respond to statements made or questions raised.*
- b. *Ask a question for clarification.*
- c. *Provide a reference to staff or other resources for factual information.*
- d. *Request staff to report back at a subsequent meeting.*
- e. *A Board member or the Board itself may take action to direct staff to place a matter of business on a future agenda.*

11. Motion to Adjourn.

Next Adjourned Regular Meeting: Wednesday, February 10, 2021.

Matter Too Late for the Agenda: *Action items may be added to the agenda upon determination by a majority vote of the Board that an emergency exists, as defined by state law, or by a 2/3 vote of the Board that (1) there is a need to take immediate action; and (2) that the need for action came to the District's attention after the agenda was posted.*