

**WESTERN HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**February 14, 2018**

**1. Call to Order**

The meeting of the Board of Directors of the Western Hills Water District was called to Order in regular session by Director Carmen Millan Kearney at 9521 Morton Davis Drive, Patterson, CA, at 4:00 PM.

**2. Roll Call**

Present were: Director Carmen Millan-Kearney, Director Douglas Kearney, Director Barry Ivy, District General Manager Jerry Phillips, and via teleconference, Assistant General Counsel David Hobbs and President Guillermo Marrero; and 0 members of the public attended.

**3. Consent Calendar**

The Minutes of January 10, 2018 Regular Meeting, the Minutes for the January 29, 2018 Special Meeting and Checks & Warrants for the month of January 2018 were reviewed and unanimously accepted upon motion by Director G Marrero and seconded by D Kearney.

**4. Reports by District Staff and Written Communications**

GM Jerry Phillips brought the issue of the WHWD's water truck to the attention of the Board. At issue is whether to repair the water truck or purchase a new one. The Board directed GM Jerry Phillips to solicit bids for a new or used water truck to be acted upon the Board in the future. There was also a discussion pertaining to the District Engineer.

**5. Action Items**

a. Motion to Appoint Assistant to the Treasurer. Upon motion by Director D Kearney and seconded by Director C Kearney, the Board unanimously approved the appointment of Tracy Taylor to the position of Assistant to the WHWD Treasurer.

b. Motion to Address William Scotsman invoices/to continue with one-year trailer lease or lump sum payoff. Discussion was had regarding the current lease payments and necessity for trailer. The item was tabled, with instructions to GM Jerry Phillips to solicit bids for the relocation of the trailer and contents.

c. Motion to Approve Purchasing Public Alert System. Upon motion by Director G Marrero and seconded by Director D Kearney, the Board unanimously approved the purchase of public alert software in the annual amount of \$325 per year.

d. Motion re Approval of Costs for Shipping AP Checks. Upon motion by Director G Marrero and seconded by Director C Kearney the Board unanimously approved the motion that Director G Marrero was authorized to electronically sign all WHWD checks as required,

within 48 hours of their presentment to him.

e. Resolution Declaring Vacancy on Board and Authorize Process to Fill by Appointment. Upon motion made by Director D Kearney and seconded by Director C Kearney, the Board unanimously approved the Resolution Declaring Vacancy on Board and Authorize Process to Fill by Appointment, and called for a special meeting to be held for that purpose on March 2, 2018 at 2:00 p.m.

f. Resolution of the Board of Directors of the WHWD Board of Directors re Approval of Expenditure of Approximately \$ \_\_\_\_\_ of Diablo Grande Community Facilities District No. 1 Mello Roos Taxes for the Reimbursement of Costs to WHWD as Payment for Capital Improvements (Caterpillar Generator Loans Payment). Discussion was had regarding the reimbursement to WHWD for its payments on the Caterpillar Generator Loans Payment. The matter was tabled, with the Board requesting District Counsel to inquire from bond counsel for the CFD No. 1 whether it would be an appropriate expenditure of the funds.

**6. Reports of Board Members**

None.

**7. Public Comment**

None.

**8. Adjournment**

Upon motion by Director D. Kearney and second by Director C. Millan-Kearney the meeting was adjourned at 5:30 p.m. The next special meeting will be Friday, March 2, 2018 at 2:00p.m., and the next regular meeting will be Wednesday, March 14, 2018 at 4 pm. Meeting to be held in the Diablo Grande Clubhouse at 9521 Morton Davis Drive, Patterson, CA 95363.

Respectfully submitted:

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Secretary of the Board

Approved:

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Guillermo Marrero, President