

**WESTERN HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**August 12, 2020**

**1. Call to Order**

The meeting of the Board of Directors of the Western Hills Water District was called to order in regular session by M. Manning. at 3:32pm. Meeting was held via telephone pursuant to the Governor's Stay at Home Executive Order N-33-20.

**2. Roll Call**

Present Directors on the call were: Director Barry Ivy, Director M. Manning & President Guillermo Marrero, Treasurer C. Kearny & Director Z. Manning, also present was Secretary Tracy Taylor and General Counsel David Hobbs. It is unknown how many members of the public called in.

**3. Public comments on Closed Session Items/Motion to adjourn to Closed Session.**

Entered closes session at 3.35pm. Reconvene open session at 4:01pm

**4. Reportable Actions Taken During Closed Session:**

None.

**5. Consent Calendar**

The Minutes for the July 8, 2020 meeting and the Checks & Warrants for the month of July 2020 were reviewed and unanimously approved upon motion by Director M. Manning and seconded by Director C. Kearney, with all board members voting in favor.

**6. Written Communications:**

None

**7. Action Items:**

- a. Consider Request from Angel's Crossing LLC to Restore Water Service/Relief from Termination Procedures. This action was decided to be tabled as AC will have a response to the board on Friday 8/14/20.
- b. Consider Request to change WHWD Board Meeting Start Times. A motion was made to change board meeting start time to 5:00pm, motion made by M. Manning and seconded by B. Ivy. All board members in favor.
- c. Consider Request to authorize staff to review and investigate process to amend WHWD rules regarding customer-initiated service shut-off/service restoration and implement required stand-by charges as alternative. Board agreed to investigate process to amend WHWD rules, motion placed by M. Manning and seconded by C. Kearney. All board members were in favor

**8. Reports By District Staff:**

There was a concern about the landscaping water begin turned off by Diablo Grande Pkwy by either WHWD or the landscapers without being notified. C. Kearney suggested we set up a meeting with HOA and landscapers so everyone would be on same page with this issue.

## 9. Reports of Board Members

*Members of the Board may give verbal reports on activities or request that future matters be placed upon a Board agenda*

Status on water rate study from ad hoc committee: Ad Hoc Committee met a few times in the month of August and will have a report to give to board members by next meeting in September.

## 10. Public Comment on Items Not on the Agenda

*Interested persons in the audience or by teleconference are welcome to introduce any topic within the District's jurisdiction. Matters presented under this agenda item may be discussed, but no action can be taken by the Board at this meeting except as follows:*

- a. Briefly respond to statements made or questions raised.*
- b. Ask a question for clarification.*
- c. Provide a reference to staff or other resources for factual information.*
- d. Request staff to report back at a subsequent meeting.*
- e. A Board member or the Board itself may take action to direct staff to place a matter of business on a future agenda.*

Jim Miller rep from Angels Crossing LLC addressed issues with findings from meeting with City of Patterson regarding the sewer system. City is stating that the DG community is exceeding the volume of waste projected. Suggested a few things like putting in a flow meter and possible putting TV scope in pipeline to see if there could be an illegal connection or possible pipe break.

There were other questions made by public that were addressed and answered from the board

## 11. Motion to Adjourn.

Meeting adjourned at 4:54 pm by motion made by M. Manning and seconded by B. Ivy. All board members were in favor.

Next Adjourned Regular Meeting: Wednesday, September 9, 2020.

**Matter Too Late for the Agenda:** *Action items may be added to the agenda upon determination by a majority vote of the Board that an emergency exists, as defined by state law, or by a 2/3 vote of the Board that (1) there is a need to take immediate action; and (2) that the need for action came to the District's attention after the agenda was posted.*

Respectfully submitted:

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Secretary of the Board

Approved:

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Matthew Manning, President