

**WESTERN HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

May 24, 2020

1. Call to Order

The special meeting of the Board of Directors of the Western Hills Water District was called to Order in regular session by B. Ivy. Meeting was held via telephone pursuant to the Governor's Stay at Home Executive Order N-33-20. Director B.Ivy made a motion add on a new agenda item to add singers to the bank account, motion was agreed to by Director C. Kearney & M. Manning, will be agenda item (c)

2. Roll Call

Present Directors on the call were: Director Barry Ivy, Director M. Manning, Treasurer Carmen Kearney, General Manager Jerry Phillips & Secretary Tracy Taylor and General Counsel David Hobbs. It is unknown how many members of the public called in.

3. Consent Calendar

The Minutes for the February 19, 2020 meeting and the Checks & Warrants for the month of March 2020 & April 2020, were reviewed and unanimously approved upon motion by Director C. Kearney and seconded by Director M. Manning.

4. Written Communications:

None

5. Action Items

- a. Consider Approval of resolution 2020-04, Resolution of the WHWD re Approval of Expenditure of not to exceed \$43,700 of Diablo Grande Community Facilities District No. 1 Mello Roos bond Refinance Proceeds for the Payment to HF&H Consultants LLC Expense for preparation of Proposition 218 water rate study. Was unanimously approved upon motion of Director C. Kearney and seconded by Director M. Manning, with all directors voting in favor.
- b. Motion to create ad-hoc committee to assist and provide WHWD input, obtain public input and provide reports to the Board on the Proposition 218 water rate study. The board discussed and decided the ad-hoc committee would have no more than 5 members on the committee, including (1) employee (1) board member and (3) members of community. Secretary will post for volunteers and then item ad hoc committee will be agreed upon at next board meeting.

- c. Item added to agenda at beginning of meeting; motion to add additional board members as signers to the WHWD bank account. Motion was made by Director M. Manning and seconded by B. Ivy to add all board members to bank accounts. All directors voted in favor.

6. Reports by District Staff

Jerry Phillips reported that there were only a few issues found at the Cross Connection study that was done for the WHWD including issues with the backflow and the clubhouse and office building.

7. Reports of Board Members

None

8. Public Comment on Items not on the Agenda

General public had only a few questions;
Will the WHWD need to build a new water storage tank? Yes at some point in the future.
When will the new owner have some type of meeting or introduction to the community?
The board was unable to answer this question.

9. Adjournment

Upon motion by Director M. Manning and seconded by Director C. Kearney the meeting was adjourned at 4:34 p.m. The next regular meeting will be Wednesday, June 10, 2020 at 4:00pm. Meeting will be held in accordance with the Governor's Stay at Home Executive Order N-33-20 and will not include in person public attendance. Members of the public may participate in the meeting and provide comments to the Board via telephone.

Respectfully submitted:

Secretary of the Board

Approved:

Guillermo Marrero, President