

**WESTERN HILLS WATER DISTRICT  
MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS**

**May 17, 2018**

**1. Call to Order**

The special meeting of the Board of Directors of the Western Hills Water District was called to Order in regular session by Director D Kearney at 9521 Morton Davis Drive, Patterson, CA, at 4:00 PM.

**2. Roll Call**

Present were: Director Carmen Millan-Kearney, Director Douglas Kearney, Director Barry Ivy, and via teleconference, Assistant General Counsel David Hobbs and President Guillermo Marrero and two members of the public attended.

**3. Consent Calendar**

The Minutes for the April 11, 2018 Regular Meeting and the Checks & Warrants for the month of April, 2018 were reviewed and unanimously accepted upon motion by Director D Kearney and seconded by Director B Ivy.

**4. Reports by District Staff and Written Communications**

Director B Ivy reported that the analysis and recommendation he and D Reuveny have been working on regarding WHWD operations was still being formulated, and that it would either be presented at the next regular meeting or at a special meeting if it was completed earlier. Director B Ivy had a question about the use of purchase orders.

**5. Action Items**

Item A – the motion to approve a fee agreement with the Lavelle Law Group for collection of delinquent Mello Roos taxes was unanimously accepted upon motion by Director D Kearney and seconded by Director C Kearney. Director C Kearney was given direction for oversight and control of litigation budget matters.

Item B – the motion to approve WHWD maintenance for environmental mitigation areas in Diablo Grande was discussed. As the Board felt this would need to be included in a line item in WHWD's annual budget for conservation mitigation and storm drainage, it was decided the matter would be included and acted upon when the Board adopts its annual budget.

Item C – the motion to appoint Tracy Taylor as the Secretary to the Board was unanimously accepted upon motion by Director D Kearney and seconded by Director C Kearney.

Item D – the motion to add Director I Reuveny as an additional signatory to the WHWD bank account was unanimously accepted upon motion by Director D Kearney and seconded by Director G Marrero

Item E – The Board considered hiring a part-time office clerk and potential changes to office hours and schedules. A discussion was had regarding how to handle office scheduling when the current office manager, Tracy Taylor, was either unavailable or on vacation. The Board directed the office manager to put together a list of office tasks and the possibility of hiring through a temporary employment agency when and if the office manager is unavailable.

**6. Reports of Board Members**

District Water Operations Manager Randy Watkins discussed water testing issues and TTHM levels. He again requested that the Board make changes to his scheduling, switching from fixed times to a floating schedule. The Board declined to switch the schedule, and would defer to the recommendations to be made by the ad hoc committee on that issue. Director C Kearney mentioned that the 2<sup>nd</sup> installment to KCWA under the water agreement would be due next month, in the approximate amount of \$400,000, and a request would need to be made to the developer for funding.

**7. Public Comment**

None.

**8. Adjournment**

Upon motion by Director D. Kearney and second by Director C. Millan-Kearney the meeting was adjourned at 5:15 p.m. The next meeting will be Wednesday, June 13, 2018 at 4 pm. Meeting to be held in the Diablo Grande Clubhouse at 9521 Morton Davis Drive, Patterson, CA 95363.

Respectfully submitted:

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Secretary of the Board

Approved:

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Guillermo Marrero, President