

**WESTERN HILLS WATER DISTRICT
MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS**

May 12, 2021

1. Call to Order

The regular meeting of the Board of Directors of the Western Hills Water District was called to order by M. Manning. at 4:02 p.m. Meeting was held via Zoom pursuant to the Governor's Stay at Home Executive Order N-33-20.

2. Roll Call

Present Directors were: President M. Manning, Director Z. Manning, Director J. Davis, Director L. Kuipers and Director C. Blessing, Director J. Davis; also present was Treasurer M. Kovich and General Counsel David Hobbs. Approximately 30 members of the public participated in the meeting.

3. Public comments on Closed Session Items/Motion to adjourn to Closed Session.

Motion to adjourn to closed session/convened at 4:04 p.m. Reconvened open session at 7:00 p.m.

4. Reportable Actions Taken During Closed Session:

No reportable action taken.

5. Motion Approving Consent Calendar:

- a. Motion to Approve the April 2021 Checks and Warrants and the minutes for regular board meeting April 14, 2021 and special meeting May 6, 2021. Upon motion duly made by Director M. Manning and seconded by Director Z. Manning, the directors unanimously approved the motion.

6. Action Items:

- a. Approval of Resolution No. 2021-06, Resolution of the WHWD re Approval of Expenditure of Approximately \$50,000 of Diablo Grande Community Facilities District No. 1 Mello-Roos bond Refinance Proceeds for the Payment of Immediate WHWD Expenses. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the resolution.
- b. Approval to modify work schedule for treatment plant employees and create a new seasonal work hour schedule. Upon motion duly made by Director M. Manning and seconded by Director L. Kuipers, the directors unanimously approved the motion.
- c. Approval to create and implement a WHWD gasoline credit card usage policy. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the motion.
- d. Approval to create a WHWD policy to log all mileage on WHWD vehicles. Upon motion duly made by Director M. Manning and seconded by Director L. Kuipers, the directors unanimously approved the motion.
- e. Approval of Resolution No. 2021-07, Resolution of the WHWD Accepting Certification of Secretary Re Water Code §35041. Upon motion duly made by Director M. Manning and seconded by Director Z. Manning, the directors unanimously approved the resolution.

- a. Informational Item – California Drought Issues and Water Conservation Measures

7. Reports of Board Members

- a. Director M. Manning presented findings regarding the outcome of increased water quality testing requirements ordered by the SWRCB due to anonymous complaints and stated that WHWD water was

found to be within all applicable state health standards.

- b. Treasurer M. Kovich presented his report titled, "*WHWD Financial Audit Report Presentation.*"
- c. Director C. Blessing gave a report on the Ad Hoc committee's findings on its research into comparing potential cost savings and feasibility for solar conversion from TID. Due to TID not allowing for meter aggregation and the district not having an established solar installation, conversion to solar is not feasible at this point in time.

8. Public Comments on Items not on the Agenda

Comments and questions by community were answered by various directors.

9. Motion to Adjourn

Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, all Directors unanimously adjourned the meeting at 8:18 p.m.

Matter Too Late for the Agenda: *Action items may be added to the agenda upon determination by a majority vote of the Board that an emergency exists, as defined by state law, or by a 2/3 vote of the Board that (1) there is a need to take immediate action; and (2) that the need for action came to the District's attention after the agenda was posted.*

Respectfully submitted:


Secretary of the Board

Approved:


Matthew Manning, President