

**WESTERN HILLS WATER DISTRICT  
MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS**

**January 12, 2022**

**1. Call to Order**

The regular meeting of the Board of Directors of the Western Hills Water District was called to order by M. Manning at 6:35 p.m. Due to the elevated cases of Covid-19/Omicron in Diablo Grande and exposure of WHWD staff, physical access to the Diablo Grande Fire Station was restricted due to public safety concerns, although the meeting was simultaneously held via Zoom (see Governor's Stay at Home Executive Order N-33-20 and AB 631.).

**2. Roll Call**

Present Directors were: President M. Manning, Director Z. Manning, Director J. Davis, Director C. Blessing, and Director Linda Kuipers; also present was Treasurer M. Kovich and General Counsel David Hobbs, and Water Operations Manager, Ron Demmers. Approximately 35 members of the public participated in the meeting.

**3. Public comments on Closed Session Items/Motion to adjourn to Closed Session.**

Motion to adjourn to closed session convened at 5:33 p.m. Reconvened open session at 6:35 p.m.

**4. Reportable Actions Taken During Closed Session:**

No reportable action taken.

**5. Motion Approving Consent Calendar:**

a. Motion to Approve the November and December 2021 Checks and Warrants, the minutes for regular board meeting November 10, 2021 and Resolution No. 2022-01, Resolution of the WHWD Making Findings in Accordance with AB 361 and Government Code Section 54953(e) Authorizing Remote Meetings. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the motion.

**6. Action Items:**

- a. Public hearing was opened and President directed the Secretary of the Board to count and validate written protests received and motioned for recess. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the motion. Due to the concern of WHWD staff relating to potential interference with the processing of the protests, a motion to continue the public hearing portion of the meeting to Wednesday, January 26, 2022 at 6:00 p.m. was made by Director M. Manning. The Motion was seconded by Director C. Blessing, with the directors unanimously approving the motion.
- b. Item C. Approval of Resolution No. 2022-03, Resolution of the WHWD re Approval of Expenditure of Approximately \$121,802 of Diablo Grande Community Facilities District No. 1 Mello-Roos bond Refinance Proceeds for the Payment of Immediate WHWD Expenses. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the motion.
- c. Item D. Approval of Resolution No. 2022-04, Resolution of the WHWD re Approval of Expenditure of Approximately \$10,547.50 for Goodwin Consulting of Diablo Grande Community Facilities District No. 1 Mello-Roos bond Refinance Proceeds. Upon motion duly made by Director M. Manning and seconded by Director J. Davis, the directors unanimously approved the motion.
- d. Item E. Approval of Resolution No. 2022-05, Resolution of the WHWD re Approval of Expenditure of Approximately \$53,786.06 for Burke, Williams & Sorensen of Diablo Grande Community Facilities District

No. 1 Mello-Roos bond Refinance Proceeds. Upon motion duly made by Director M. Manning and seconded by Director Z. Manning, the directors unanimously approved the motion.

- e. Item F. Approval of Resolution No. 2022-06, Resolution of the WHWD re Approval of Expenditure of Approximately \$7,433.71 for Atlas Copco of Diablo Grande Community Facilities District No. 1 Mello-Roos bond Refinance Proceeds for a new oil injected air compressor. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the motion.
- f. Item G. Approval of Resolution No. 2022-07, Resolution of the WHWD re Approval of Expenditure of Approximately \$13,820.92 Arnaudo Construction of Diablo Grande Community Facilities District No. 1 Mello-Roos bond Refinance Proceeds for Diablo Grande Parkway repairs. The board requested more information on this matter and requested this item be tabled. Upon motion duly made by Director M. Manning and seconded by Director Z. Manning, the directors unanimously approved the motion to table this item until additional information about this invoice is obtained.
- g. Item H. Approval to proceed with satellite internet service for WHWD offices in the amount not to exceed \$300. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the motion.

7. Public Comments on Items not on the Agenda

Comments and questions from community were answered by directors.

8. Motion to Adjourn

Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, all Directors unanimously adjourned the meeting at 7:35 p.m.

**Matter Too Late for the Agenda:** *Action items may be added to the agenda upon determination by a majority vote of the Board that an emergency exists, as defined by state law, or by a 2/3 vote of the Board that (1) there is a need to take immediate action; and (2) that the need for action came to the District's attention after the agenda was posted.*

Respectfully submitted:

  
Secretary of the Board

Approved:

  
Matthew Manning, President