

Western Hill Water District
Minutes of the Special Meeting
of The Board of Directors

February 25, 2021

1. Call to Order

The meeting of the Board of Directors of the Western Hills Water District (WHWD) was called to Order in special session by Director M. Manning at 3:31 p.m. The meeting was held via Zoom teleconference pursuant to the Governor's Stay at Home Executive Order N-33-20.

2. Roll Call

Present were: Director Matthew Manning, Director Zechariah Manning, Director Linda Kuipers, Director Chris Blessing, Director Julie Davis, Treasurer Mark Kovich, and general counsel David Hobbs. Approximately 50 members of the public were in attendance.

3. Public comments on Closed Session Items/Motion to adjourn to Closed Session

Motion to adjourn to closed session/convened at 3:31pm. Reconvene open session at 5:30pm.

4. Reportable Actions Taken During Closed Session

No reportable action taken.

5. Action Items

- a. Motion to Approve Retainer Agreement for Legal Services with Burke, Williams & Sorensen, LLP. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the directors unanimously approved the motion. Director M. Manning reiterated that the WHWD Board had previously initiated foreclosure proceedings against delinquent Mello Roos parcels.
- b. Motion to Authorize WHWD Treasurer and a Director to provide information to BNY Mellon regarding the WHWD CFD No. 1 Mello-roos tax information. Upon motion duly made by Director M. Manning and seconded by Director Z. Manning, the Directors unanimously approved the request.
- c. Motion to Authorize an amount not to exceed \$1,000 for the WHWD's website construction. Director Z. Manning explained and presented an estimate of direct costs to complete the new website, which excludes any time and labor. Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the Directors unanimously approved and authorized this expenditure request.
- d. Motion to Authorize an amount not to exceed \$1,000.00 to hire Ray Smith of EZ Network Systems to provide WHWD with an assessment for WTP Communication's possible conversion. Mr. Smith was introduced and answered questions for clarification about his estimate and the goal to reduce costs to WHWD. Upon motion

duly made by Director M. Manning and seconded by Director C. Blessing, the Directors unanimously approved and authorized this expenditure request.

6. Reports by Board Members

- a. Director C. Blessing presented his report titled "WHWD Sewer Service," a copy of the presentation is available on the WHWD website.
- b. The meeting was opened up to the public to ask questions or make comments about the presentation. Comments and questions were made concerning WHWD sewer issues.
- c. Directors M. Manning and J. Davis announced their intent to meet with representatives of the City of Patterson regarding renegotiation of the current sewer contract.

Director M. Kovich gave an update on his examination of WHWD's financials and will present his full report upon completion.

Director L. Kuipers gave a report on her ongoing assessment of WHWD's office operations and procedures. She announced her plans to evaluate and seek to update the WHWD employee handbook.

Director Z. Manning gave his report on the installation of four new cameras in around the WHWD office property. He also gave a progress report on WHWD's new website development.

Director C. Blessing announced WHWD's new Twitter account and YouTube channel and stated that recordings of board meetings will be posted on YouTube.

Director M. Manning gave an update on the estimated and expected date of the Prop. 218 Water Rate Study's completion and timeline for subsequent actions.

7. Questioned Received by WHWD Customers via Social Media, email, or directly

Approximately four questions which were submitted to WHWD via social media were read and answers were provided by various Directors.

8. Public Comments on Items not on the Agenda

Several comments were made by the public relative to WHWD issues.

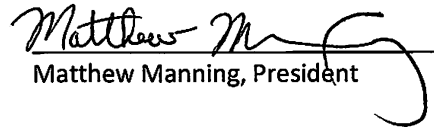
9. Adjournment

Upon motion duly made by Director M. Manning and seconded by Director C. Blessing, the Directors unanimously adjourned the meeting at 7:20 p.m.

Respectfully submitted:


Secretary of the Board

Approved:


Matthew Manning, President