

**WESTERN HILLS WATER DISTRICT  
MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS**

**February 10, 2021**

**1. Call to Order**

The meeting of the Board of Directors of the Western Hills Water District was called to order in special session by M. Manning. at 3:31pm. Meeting was held via Zoom pursuant to the Governor's Stay at Home Executive Order N-33-20.

**2. Roll Call**

Present Directors were: President M. Manning, Director Z. Manning, Director J. Davis, Director L. Kuipers and Director C. Blessing, Director J. Davis; also present was Treasurer M. Kovich and General Counsel David Hobbs. Approximately 30 members of the public participated in the meeting.

**3. Public comments on Closed Session Items/Motion to adjourn to Closed Session.**

Motion to adjourn to closed session/convened at 3:33pm. Reconvene open session at 5:00pm.

**4. Reportable Actions Taken During Closed Session:**

No reportable action taken.

**5. Motion Approving Consent Calendar.**

Motion to Approve the January 2021 Checks and Warrants; minutes for special meeting January 22, 2021 made by Director M. Manning and seconded by Director C. Blessing, with all board members voting in favor

**6. Action Items:**

a. Motion to Appoint Christa Manning as Board Secretary. C Manning stated she would take the position due to the lack of any other volunteer. After recusal by Director M. Manning and Z. Manning, motion made by Director C. Blessing and seconded by Director L. Kuipers, with all other members voting in favor. (Directors M. Manning and Z. Manning abstained).

b. Motion to Approve Purchase of Office Security Cameras. Motion made by Director M. Manning and seconded by Director L. Kuipers, with all board members voting in favor.

c. Motion to Create Position of WHWD Office Manager. Motion made by Director M. Manning and seconded by Director L. Kuipers, with all board members voting in favor.

d. Consideration and approval of Resolution No. 2021-03, Resolution of the WHWD re Approval of Expenditure of Approximately \$50,000.00 of Diablo Grande Community Facilities District No. 1 Mello Roos bond Refinance Proceeds for the Payment of Immediate WHWD Expenses. Motion made by Director M. Manning and seconded by Director Z. Manning, with all other members voting in favor.

**7. Reports of Board Members**

a. Director C. Blessing provided his power point presentation on WHWD Background and Issues Moving Forward, a copy of which is on the WHWD website. Treasurer M. Kovich provided an update of his audit. A number of public comments and questions were made with regards to the presentation.\

b. The Directors provided brief updates on the status of findings and tasks taken in their recently appointed positions.

8. **Public Comment on Items Not on the Agenda**

A number of comments and questions were made with regards to WHWD funding issues, status of potential negotiations and other solutions.

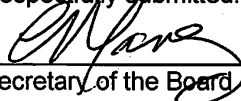
9. **Motion to Adjourn.**

Meeting adjourned by motion made by M. Manning and seconded by Z. Manning. All board members were in favor.

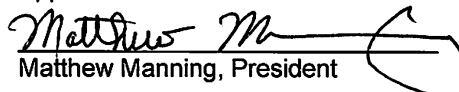
Next Adjourned Regular Meeting: Wednesday, March 10, 2021.

**Matter Too Late for the Agenda:** *Action items may be added to the agenda upon determination by a majority vote of the Board that an emergency exists, as defined by state law, or by a 2/3 vote of the Board that (1) there is a need to take immediate action; and (2) that the need for action came to the District's attention after the agenda was posted.*

Respectfully submitted:

  
Secretary of the Board

Approved:

  
Matthew Manning, President